



EMPLOYMENT APPLICATION

Personal Information

Name (Last name first)		Social Security Number (only required if you are hired.)	
Address			
City		State	Zip
Phone Number		Email	
Are you over 18 years old?		Referred By	

Employment Desired

Date you can start							
Are you currently employed?				May we contact your present employer?			
Indicate which shifts you are available to work by marking an X in the boxes below.							
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Daytime							
Evening							
How many hours would you like to work a week?							

Education History

	Name and Location of school	Years attended	Did you graduate?	Major and Degree
High School				
College				
Other School				

Extracurricular Activities

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General Information

Subjects of special study/research	
Work or special training/skills	
U.S Military or Naval Service	Rank

Continued on other side

Application for Employment

Work Experience

Most recent position first

Employer	Telephone
Address	From (month/year)
Position	To (month/year)
Supervisor	Hours per week
Reason for leaving	May we contact?

Employer	Telephone
Address	From (month/year)
Position	To (month/year)
Supervisor	Hours per week
Reason for leaving	May we contact?

References (not family)

Name	Phone	Email

PLEASE READ CAREFULLY

I hereby authorize the potential employer to contact, obtain, and verify the accuracy of information contained in this application from all previous employers, educational institutions, and references. I also hereby release from liability the potential employer and its representatives for seeking, gathering, and using such information to make employment decisions and all other persons or organizations for providing such information.

I understand that any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate termination of employment if I am employed, whenever it may be discovered.

If I am employed, I acknowledge that there is no specified length of employment and that this application does not constitute an agreement or contract for employment. Accordingly, either I or the employer can terminate the relationship at will, with or without cause, at any time, so long as there is no violation of applicable federal or state law.

We are an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, gender, sexual orientation, national origin, citizenship, age, height, weight, or disability. We assure you that your opportunity for employment with us depends solely on your qualifications.

Thank you for completing this application form and for your interest in our business.

Applicant Signature

Print

Date